



## **Ride the Wave Market Stall Terms and Conditions**

Market stalls and food vendors will line the Town Park surrounds at Ride the Wave Festival across Saturday 29th and Sunday 30th April. These stalls will be open to the public throughout the weekend and will include a range of providers from across the Mid North Coast. Please note all stalls are a **2 day commitment**.

### **Booking Confirmation**

- Once you have submitted your casual online booking form, the committee will review your application and advise you via email if you have been successful. Our stalls are carefully curated to ensure a wide variety of products and services are on offer. Only once full payment has been received by Make a Difference will your site be confirmed.

### **Total Site Fees for the 2 days**

- The stallholder agrees to pay Make a Difference the total fee no less than 7 days prior to the event. Site fees are as follows:
- 3 x 3m - \$180
- 3 x 6m - \$200 for both
- Food vendor -\$300 inclusive of power.
- Bank account details will be provided once registration form has been completed and approval from the committee granted.

### **Bump in details.**

- All stall holders will receive full bump in details as well as a detailed map of the site no later than 7 days prior to the event.
- Site will be open for set up at 6am on Saturday morning. The expectation is that NO stall will pack down before 2pm on Sunday.

### **Vehicles**

- No vehicles to enter the market prior to 6.00am. Bump in is between 6am-7.30am. No Vehicles are to remain onsite during the market.
- No unauthorised vehicles or trailers are to remain in the market.
- Limiting speed within the market park to a walking pace is vital.
- Keep parking around the Market perimeter clear for Market visitors.
- Please abide by directives from market staff when within the market, on entry and when leaving. They are there to help you.

## **Waste and Recycling**

- RTW actively supports the environment, encouraging waste minimisation and recycling through our Waste Management Scheme.
- You are asked to minimise unnecessary packaging, use only recyclable containers, cups, straws, utensils etc and encourage customers to dispose of these in the correct coloured bin.
- Cardboard boxes are to be flattened and taken to the bulk skip provided.
- Disposal of greywater is your responsibility and must not be let runoff into streams and watercourses.

## **Conduct and Conflict Resolution**

- As a charity event, we ask everyone to conduct themselves in a cordial and mutually respectful manner.
- All stallholders are asked to follow the directions of market staff.
- Any issues, disputes or grievances between stallholders or with RTW Management and/or Staff should be brought to the managers attention for resolution.
- Management will deny attendance to, or remove from the market any stallholder behaving in a manner considered to be dangerous or offensive to the public or deemed to reflect badly on RTW's reputation or contravenes RTW guidelines or is in breach of law.
- If you wish to dispute a management decision you can do so by addressing an email to [makeadifferencepmq@gmail.com](mailto:makeadifferencepmq@gmail.com).

## **Food Traders**

- All operators are to clearly display all required licences/certificates etc Councils Health Inspector or equivalent authority.
- All traders to provide recyclable containers, utensils, cups etc
- All heating appliances/fryers etc to be out of reach of the public.
- All electrical appliances and leads to be regularly inspected by a qualified electrician for compliance with OH&S requirements and tagged accordingly.
- All gas bottles, appliances and lines to be regularly inspected by a qualified person for compliance with OH&S requirements and tagged accordingly.
- Cleaning/Hygiene facilities to be provided.
- Cold/hot storage facilities to be provided.
- Appropriate Fire Extinguishers to be on hand.
- Please dispose of all your rubbish thoughtfully.
- Responsible for removal and disposal of all grey water.
- Responsible for removal and disposal of any bulk waste.
- All power cords to be at least 3m above ground.
- Any power cords found to be running hot will be disconnected.

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- Limit speed within the market park to a walking pace is vital.
- Keep parking around the Market perimeter clear for Market visitors.
- Please abide by directives from market staff when within the market, on entry and when leaving. They are there to help you.
- All vehicles to vacate the market no later than 8pm or as may be required/advised.

## **Insurance**

- It is the stall owners responsibility to have a current Public Liability and products insurance certificate and must produce it if asked.

For more details on the event, please refer to the website

<http://www.ridethewavefestival.com.au/>